



15th October 2018

Dear parent/guardian,

Iceland - October 2019

Thank you for expressing an interest in your son/daughter attending the Iceland trip in October 2019. Discover the World, the company who are providing our trip, have quoted us a cost of approximately **£1205** per person. This price may be subject to slight changes due to changing flight costs and exchange rates. The exact dates of the trip will be confirmed later this year when flight times are released, but the trip will take place over 5 days during **October half term 2019** (Thu 24th Oct – Sun 3rd Nov).

To keep costs down, **parents must transport their son/daughter to and from Heathrow airport**. Should the numbers fall below the required amount then there will be either an increase in cost or, if there is insufficient interest, the trip will not take place.

The cost of the trip will include the following:

- Return flights to Iceland from Heathrow, flying with IcelandAir
- 4 night's accommodation with breakfast, packed lunch and evening meals
- A 5-day schedule of activities including entrance fees to the Blue Lagoon and Skogar Folk Museum
- Professional local tour guide
- All transportation within Iceland including transfers to and from Keflavik airport
- Financial Security fully bonded with ABTA & ATOL licence

In order for your child to be considered for a place on the trip, a deposit of **£150** is required by **Friday 2nd November**. The remaining cost may be paid in instalments as detailed in the table below:

Amount	Payable by
£150 (deposit)	2 nd November 2018
£150	2 nd December 2018
£150	2 nd February 2019
£150	2 nd March 2019
£150	2 nd April 2019
£150	2 nd May 2019
£150	2 nd June 2019
Approx. £155	2 nd July 2019

There are only 80 places available on the trip. If the trip is oversubscribed once the initial deposit deadline has been reached, places will be allocated via a random draw. If your child is unsuccessful in the draw, your deposit shall be returned in full and your child will be automatically added to the waiting list should a place become available at a later date.





Once deposits have been collected and places allocated, I will send another letter to confirm your child's place on the trip, confirm exact dates and request medical and dietary information. If your child has been placed on the waiting list, we will advise you at this stage.

It is important to note that we are only able to take Piggott School pupils on this trip. Therefore, current Year 11 pupils who are not planning on returning to Piggott 6th Form in September 2019 should not apply.

Payment should be made online by going to The Piggott School website and clicking on the 'Parents' tab. You then need to choose the 'online payments/purchasing' option. Payment can be made by cheque, though we prefer online payments as this reduces costs. Cheques should be made payable to The Piggott School and the following information should be clearly displayed on the reverse of the cheque:

- The name of your son/daughter
- Their tutor group
- The name of the trip (Iceland 2019)

If your son/daughter is in receipt of pupil premium, the school may be able to support with the funding of the trip, should you require financial assistance. Please contact me at the email address below for further details.

If a place is confirmed for your child and your child withdraws prior to the trip, or you are unable to continue payments, you would forfeit your initial payment and any payments already made would be used to cover relevant cancellation charges, the balance being refunded.

Whilst away all students are expected to behave to a very high standard, as laid out in the School Behaviour contract. If, prior to the trip, it becomes apparent that an individual student's behaviour is unacceptable at School and causes us concern, you will be contacted. We reserve the right to withdraw a student from the trip if we believe their behaviour would have a detrimental effect on the rest of the party, or that their own safety and welfare may be at risk. We would endeavour to find a replacement student and then all monies may be refunded, subject to an administration charge. However, if we are unable to find a replacement, the initial payment and any additional cancellation charges or costs incurred, cannot be refunded.

Once payment has been made, please ensure that the consent form overleaf is returned to me by Friday 2nd November. Alternatively you may give consent using our [ONLINE CONSENT FORM](#).

If you have any queries regarding this trip please do not hesitate to get in touch.

Yours faithfully,

Mr J Andrews

Head of Geography

andrewsj@piggottschool.org





CONSENT FORM

Iceland – October 2019

I have read the letter regarding the Iceland 2019 trip and I give consent for my son/daughter to take part. Please return this reply slip to Mr Andrews, or submit the [ONLINE CONSENT FORM](#), and make the deposit payment by **Friday 2nd November 2018**.

- I have made the initial deposit payment of **£150**, online. Online payment should be made by going to The Piggott School website and clicking on the 'Parents' tab, then choose the 'online payments/purchasing' option.
- OR** I enclose a **cheque** for the initial deposit payment of **£150**. Cheques should be made payable to The Piggott School with the name and tutor group of your child and 'Iceland 2019 Deposit' written on the back.
- I understand that it is my responsibility to ensure my child's eligibility to travel. All students must have a **current passport** with at least 6 months validity at time of travel, and a valid **EHIC** (European Health Insurance Card). You can apply for an EHIC online at: www.ehic.org.uk
- I confirm that the medical/dietary information held at school is correct.
- I confirm that my child has no medical conditions that might affect their performance or safety on this trip.
- OR:** I undertake to email details of any new medical/dietary information that the school is unaware of and any medical conditions that might affect my child's performance or safety on this trip. This email has been sent to medical@piggottschool.org, stating clearly the name of my child, their tutor group and trip name.

I agree to staff giving permission for any emergency treatment that the medical authorities deem necessary. I undertake to inform the school of any changes in my child's fitness prior to departure. I have ensured, as far as I reasonably can, that my child understands that it is important to safety that any rules and instructions given by the staff in charge are obeyed.

I agree that, should my child withdraw prior to the trip, or I am unable to continue payments, I would lose the initial payment, and any payments already made would be used to cover cancellation charges, the balance being refunded. If your child is not allocated a place on this trip

If there are any changes to your child's medical/dietary conditions between now and the time of the trip, please ensure you let us know by emailing medical@piggottschool.org.

Please contact the school if your emergency contact details for the duration of the trip will be different to those already held by the school.

Name of Parent /Carer: _____ Date _____

Signed: _____ (Parent/Carer)

