

THE PIGGOTT SCHOOL
A Church of England Academy

TWYFORD ROAD
WARGRAVE,
READING
RG10 8DS
Tel: 0118 940 2357



SEND Administrator

25 - 37 hours per week, term time only, not including INSET days
Salary Grade 4, £22,369 – £24,054 FTE
Actual salary for 30 hours £15,047 - £16,181

The SEND Administrator is a key member of the support staff team. The successful candidate will work closely with the SENDCo and Deputy SENDCo to ensure that all our children receive a world-class education in an institution where every member of our school is valued.

The school is a mixed Church of England Academy with 1837 on roll situated near Twyford, between Maidenhead and Reading. We can offer you a friendly and supportive work environment, with happy staff and enthusiastic children.

For further information please see the job description and person specification on our website. If you are interested in finding out more about our school or you have any questions, please contact Caroline Preston, PA to the Headteacher, at prestonc@piggottschool.org

To apply please complete a support staff application form which can be found on the website at www.piggottschool.org and e-mail to vacancies@piggottschool.org.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to Satisfactory Disclosure Clearance and a 'prohibition from teaching' check will be completed for all applicants. The school reserves the right to close this advert early in the event that sufficient applications have been received.

Closing date: 11.00am on Monday, 5 June 2023