



## Job Description

**Job Title:** Learning Support Assistant (Personal Care)

**Responsible to:** Assistant SENDCo

**Salary Grade:** 4

### **Key Purpose:**

To organise and deliver support to learners who have physical and personal care needs (physiotherapy, toileting and use of a standing frame). To support, implement, monitor, and evaluate individual learning programmes for students working under the direction of the Assistant SENDCo and in collaboration with teaching colleagues across the school.

### **Main Responsibilities**

1. To maintain and develop high standards of personal care under the direction of the Assistant SENDCo and/or management team within the school.
2. To organise and deliver physical and personal care support to students, including timetabling of other Learning Support Assistants to assist.
3. To liaise with external agencies, parents and teaching staff regarding the physical and personal care needs of students.
4. To work as part of a team of professionals, supporting the learning of individual pupils and small groups, under the guidance of the Assistant SENDO/ teachers.
5. To safely use aids and equipment in a manner that respects the dignity of the learner. For example: electric and manual hoists, wheelchairs and standing frames (after training).
6. To provide physiotherapy for students (training will be provided).
7. To liaise with Assistant SENDCo/teachers on a daily basis to discuss class tasks and enable pupils to become independent learners within their own ability and assisting the teacher with social skills.
8. To work with small groups or individual pupils, clarifying and explaining instructions, ensuring that pupils are able to use equipment and materials whilst motivating pupils to complete work.
9. To aid the teacher in classroom discipline re-enforcing the teacher's standards of behaviour and tidiness within the classroom.
10. To accompany groups or individuals around the school.

11. To work to deliver educational programmes, assisting with the development of reading, writing, spelling and listening skills.
12. To work with small groups of pupils on ICT equipment and programmes.
13. To help and support pupils create displays etc.
14. To occasionally escort and supervise pupils on educational visits and out of school activities.
15. In exceptional circumstances you may be required to provide cover for students.

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title.