



Job Description

Job Title: SEND Assistant

Responsible to: Assistant SENDCo

Salary Grade: 3

Key Purpose:

To support students who have who have physical and personal care needs in the school, under the guidance of the Physical Care LSA team.

Main Responsibilities

1. To work as part of a team of professionals, supporting the physical needs of individual pupils under the guidance of the Assistant SENDCo/LSA Physical Care team.
2. To support our high standards of personal care under the direction of the LSA Physical Care team and Assistant SENDCo and/or management team within the school.
3. To support students in wheelchair getting to their classroom.
4. To set up equipment for physical needs students in their classrooms.
5. To assist with carrying equipment for physical needs students and the LSA Physical Care team.
6. To help maintain high standards of cleanliness in the physiotherapy area.
7. To safely use aids and equipment in a manner that respects the dignity of the learner. For example: electric and manual hoists, wheelchairs and standing frames (after training).
8. To support with physiotherapy for students (training will be provided).
9. To occasionally escort and supervise pupils on educational visits and out of school activities.
10. To assist the SENDCo and Assistant SENDCo with administrative tasks
11. In exceptional circumstances, you may be required to provide cover for students.

Whilst every effort has been made to explain the accountabilities of this post, each individual task undertaken may not be identified.

This job description is current, but following consultation with you, may be changed by the Headteacher to reflect or anticipate changes in the job which are commensurate with the salary and job title.

Errors and Omissions Excepted