

# THE PIGGOTT SCHOOL

A Church of England Academy

Head Teacher Mr D J Gray MA, NPQH



Twyford Road, Wargrave, Berkshire RG10 8DS

Telephone 0118 940 2357

Facsimile 0118 940 4892

office@piggottschool.org

[www.piggottschool.org](http://www.piggottschool.org)

5<sup>th</sup> November 2019

Dear Parents or Carers,

Wednesday 20<sup>th</sup> November 2019 is a Year 11 Parents' Evening (4.00 – 6.30p.m). This will be the last full Parents' Evening before the G.C.S.E examinations and we would strongly urge both you **and** your child to attend in order to discuss progress towards target grades.

You should have received your child's academic report on Monday 4<sup>th</sup> November and any concerns you may have regarding this can be discussed at this time.

Also available will be Mrs Hunt, Special Needs Co-ordinator, and Mrs van den Berghen, the Careers Advisor, who will be holding a Careers Clinic where she will be able to answer any questions relating to decisions towards the future.

We would be grateful if you could return the reply slip on the bottom of this letter, as well as the Parents' Evening booking form, by Friday 15<sup>th</sup> November so that appointments can be made.

Your son/daughter is responsible for booking in the appointment times, including times with Mrs Hunt and Mrs van den Berghen.

Please note that we expect students to be in full school uniform when attending Parents' Evening.

Yours sincerely,

Mrs V Knopp  
Head of Year 11.

Dear Mrs Knopp

- I am able to attend the year 11 Parents' Evening on Wednesday 20<sup>th</sup> November
- I am unable to attend the year 11 Parents' Evening on Wednesday 20<sup>th</sup> November

Student name \_\_\_\_\_ Tutor group \_\_\_\_\_

Parent/Carer name \_\_\_\_\_ Signed \_\_\_\_\_



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