

# The Charvil Piggott Primary School

## Primary Class Teacher Job Description



**Job title:** Class Teacher

**Responsible to:** The Headteacher

The Contract Terms and duties are those in accordance with the current School Teachers' Pay and Conditions document and the Conditions of Service for School Teachers in England and Wales. All teachers are expected to work within the stated aims and ethos of Charvil Piggott Primary School.

***In general terms your duties and responsibilities will include:***

- 1 a) Planning, preparing and delivering lessons giving balanced curriculum access for all children;  
b) Setting, marking, evaluating and reflecting on/responding to progress and attainment of individual pupils;  
c) Providing a stimulating environment for children to work in;  
d) Assessing and recording pupils' progress systematically and making reports as required and keeping parents informed about their child's work and progress;  
e) Communicating and co-operating with other authorised agencies including the participation in meetings if required;  
f) Establishing high levels of expectation, to include good standards of pupil behaviour and achievement within the class;  
g) The health and safety of the class both when they are authorised to be on school premises and when they are engaged in authorised school activities elsewhere.
- 2 Working closely with all team members to ensure continuity and consistency of approach.
- 3 Assisting in the promotion of the corporate life of the school and the personal, social and emotional well-being of pupils within the community.
- 4 Contributing to out of school activities e.g. parents' consultations, open evenings, school trips etc. as may reasonably be expected.
- 5 Taking part in appropriate staff development in line with the school improvement plan.
- 6 Taking part in extra-curricular activities in support of the school community e.g. plays, concerts, entertainment, sports fixtures etc.
- 7 As an employee under the Health and Safety Act at work you need to ensure the health and safety of yourself and those around you and to assist with the establishment's compliance with Health and Safety Legislation.

You may be asked to fulfil other duties and responsibilities, which are reasonably expected by the Headteacher.